



Texas Department of State Health Services  
Professional Licensing and Certification Unit  
Council on Sex Offender Treatment  
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Austin, Texas 78714  
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**INITIAL ELIGIBILITY CHECKLIST FOR  
EARLY TERMINATION OF CERTAIN PERSON'S OBLIGATION TO REGISTER**

(Please Type or Print Clearly)

Date: \_\_\_\_\_

Attorney of Record: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone \_\_\_\_\_ Fax: \_\_\_\_\_

Registered Sex Offender's Full Name: \_\_\_\_\_

SSN: \_\_\_\_\_ DOB: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone \_\_\_\_\_

Email: \_\_\_\_\_

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Reportable Conviction or Adjudication: \_\_\_\_\_

Texas Penal Code: \_\_\_\_\_

Age of the Victim at the time of the Offense: \_\_\_\_\_

County of Sentencing Court: \_\_\_\_\_

Sex Offender Treatment: Yes / No

Community Supervision: Yes / No

(List of required supporting documentation is continued on next page)

**In addition to this form, you must also submit the following supporting documentation:**

- 1. Order of Conviction/Deferred Adjudication Order;**
- 2. If the reportable conviction or adjudication involved a minor, the applicant shall provide a copy of one of the following documents which indicates the age of the victim at the time of the offense:
  - a. Indictment**
  - b. Offense Report**
  - c. Probable Cause Affidavit****
- 3. Current Criminal History Background Checks conducted by both the Texas Department of Public Safety and the Federal Bureau of Investigation. Click on the respective link and follow the directions provided by each governmental agency.
  - <http://records.txdps.state.tx.us>
  - <http://www.fbi.gov/about-us/cjis/background-checks>**
- 4. Cashier's Check or Money Order in the amount of \$50, made payable to "Council on Sex Offender Treatment". This fee is assessed for the administrative review of an applicant's file and/or request to early terminate his/her obligation to register as a sex offender in Texas.**

**The following additional documents are not required with an Application for Early Termination, but may be enclosed as supporting documentation:**

- 5. If an applicant has undergone sex offender treatment and has successfully completed his/her treatment program, a letter from the LSOTP confirming the applicant's successful completion of treatment;**
- 6. If an applicant successfully discharged community supervision or parole, a copy of the order discharging applicant successfully from community supervision or parole.**